



Minutes

**CCSF Board Meeting
October 5, 2008 – 10:00 a.m.
El Adobe Restaurant
San Juan Capistrano, California**

2008 Annual Board Meeting of the Catalina Channel Swimming Federation

On October 5, 2008 the Annual Board Meeting of CCSF was called to order by President, Linda Bamford at: 10:29 A.M.

I. ROLL CALL

Members present when the meeting came to order was: Linda Bamford, John York, Carol Sing, Paula Selby and Forrest Nelson.

Don Van Cleve joined the meeting at 12:39 a.m.

Members Absent: David Clark

II. REVIEW OF PENDING ISSUES

Linda Bamford opened the meeting reviewing the following information.

1. CCSF is officially 501(c)3 with both the Internal Revenue Service and the State of California.
2. CPA states mileage reimbursement for Board members is problematic with the IRS.
 - a. John York motions for the CCSF to pay for the meal when the Board meets. No monetary compensation or mileage reimbursement.
Unanimous vote of the Board.
3. 2009 swim fees are reviewed and confirmed by those in attendance. Swimmers will be notified of this change via e-newsletter; website updates and Banquet announcement.

4. During 2009 Official volunteer Observers will be reimbursed up to \$200 dollars for the Official Observer and \$100 dollars for the "assistant" volunteer Observer.
5. CCSF will no longer provide kayakers for swimmers starting in 2009. They're strongly encouraged for the safety of the swimmer. Our support leader can provide contact information for experienced kayakers in the region. Also, the boat captains may purchase and rent kayaks to swimmers.
 - a. Linda Bamford motions to create "checklist" for swimmers. Requirements swimmers must meet before they board the escort boat. Also a checklist of suggestions, items and ideas to ensure a safe swim and minimize the risk of an official Observer canceling a swim. Unanimous Vote. Forrest agreed to draft the checklist which will include the increased risk of a Observer terminating a swim that is unaccompanied by a kayaker in problematic weather; submitting the Swim your Plan form; requirement that glow sticks are green in color; Coach and support requirements.

III. NEW BUSINESS

1. Carol Sing presented written Treasurer's report. Current balance at end of 2nd quarter is \$9749.67. Income of \$600 for memberships; \$1050 in event fees; Cafe Press merchandise \$41.46. Expenses include charges for fax services and the Annual Banquets deposit to El Adobe restaurant for a total of \$761.95
2. As agreed unanimously, there will be no compensation to Board Members however the corporation will pay for food and refreshments during all scheduled Board meetings.
3. The idea of creating employee positions and compensation for the "Support" organizer and the "Treasurer" for their time commitment was discussed. Both the current Treasurer, Carol Sing and the Support organizer agreed decline compensation for the coming year. It was further discussed that new policies may minimize the time commitments as new policies have been in place to reimburse Observers and the swimmers are now responsible for securing kayakers.
4. John York agreed to create a 2nd bank account, not at Washington Mutual.
5. By-Laws were presented and minor changes were suggested. The By-Laws will be available at the Annual Banquet for all Board members to sign at which point the new and signed By-Laws will be mailed to the office of Michael DiSabatino to be filed in the CCSF Corporate Minute Book.

IV. DISCUSSION TOPICS

1. Swim Applications and procedures were reviewed. Items reviewed include:

- a. Swimmers proving they have made a deposit with escort boat-Dismissed.
 - b. Checking with pilots early in the season to judge how many swimmers could be on the calendar as swimmers tend to schedule with boat before they apply with CCSF. – No conclusion
2. Observer requirements were reviewed and remain similar to 2008.
 - a. Observers should have a current CPR certificate.
 - i. To assist and encourage this certification CCSF will schedule two events for certification; one in LA and one in San Diego.
 - ii. Also CCSF will host Observer Orientation before the season.
 - b. Forrest motions that Official Observer must meet the following requirements:
 - i. Crossed the Catalina Channel in 2 separate events as a swimmer, supporter, or kayaker.
 - ii. At least one time as an "assistant Observer"
 1. Motion passed 5 of 6. Linda abstained on the view that an Official Observer be required to assist on a minimum of two swims.
3. Escort boat policy.
 - a. John York asked to create a conference call with Linda Bamford, John York and John Pittman, Captain of Outrider, to discuss guidelines for escort vessels. Primary purpose is to explore options and possible requirements private vessels in regards to inspections, Captains licensing, and insurance.
4. Current website program and site upgrades.
 - a. FrontPage web development software is currently supported by our server however the program has been discontinued and a future change is eminent. No immediate change will be made.
 - b. Creating a "shopping cart" for swimmers to pay swim fees and purchase supplies online is being considered as a possibility by Board members.

V. ANNUAL BANQUET ISSUES

1. The invitation to Greta Anderson was discussed and Carol Sing would follow up on here attendance
2. Discussed program, speakers and award presentations is as follows:
 - CCSF President to welcome and introduction of CCSF Board
 - Forrest Nelson to talk briefly on the increased popularity of Channel Swimming and the challenges it present to CCSF.

- Forrest to announce the names of Observers / David to present the CCSF Observers Brief Bag
- Forrest to announce the names of the Kayakers / David to present CCSF Hats
- Swim award will be presented by the 3 remaining CCSF Officers; John York; Carol Sing & Don Van Cleve. Each swimmer receiving a handshake, certificate & medal

VI. ADJOURNMENT

The 2008 Annual Meeting is Adjourn with a unanimous vote at 1:15 PM

Respectfully submitted,

Forrest Nelson
Acting Secretary, CCSF Board